



## WELCOME TO OUR STUDIO

To keep things pleasant for everybody, we follow these:

### HOUSE RULES

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When booking time and working in our studio, we expect you to be aware of and comply with our **House Rules** and **General Terms and Conditions**, which are available at the front desk and on [www.agalab.nl](http://www.agalab.nl).

As a friendly reminder, we posted some here:

#### Before you start

1. Working in our studio is allowed after booking at fixed time slots: 09:00-13:00 / 13:00-17:00 or 09:00-17:00 hours. Only staff members are allowed to make, change, or check bookings. Cancellations within 24 hours will be fully charged.
2. We expect you to work independently and have the required experience in the technique that you are working in. You are responsible for your own work.
3. The following tickets are available: 1 or ½ day ticket, a 10-day pass 'strippenkaart', or annual subscription. Consequential financial obligations are met before starting work in the studio.
4. Material costs are not included and should be paid at the end of each booked day via our 'cost sheet'.

#### Be considerate

1. You are welcome in AGA LAB's kitchen for coffee & tea breaks, and lunch. No food is allowed in the studio. Drinks are allowed in closed containers only.
  2. We respect your need to focus and ask everybody to act in a way that is conducive to a productive working environment.
  3. Clean and tidy up after you're done so your workspace is nice & clean and ready to go. If not, we have to charge you cleaning costs.
  4. Materials or prints not stored in the registered boxes or drawers after leaving the studio will be disposed of.
  5. No guests, children, pets, phone calls or sound equipment in the studio, please.
  6. Smoking or alcohol consumption are not allowed in the studio.
  7. Please report any damage, nuisance or irregularities right away.
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#### Share if you care

We love to share our studio with the world. However, we do respect your privacy. If you don't want your picture taken or posted on social media, please inform us.

Feel free to take pictures in the studio, but make sure that everyone in frame has given their permission, especially before sharing online!

When sharing your work or process in our studio on social media, make sure to tag us! We would love to re-share your posts.

**Enjoy your time with us!**